

## Central Massachusetts Special Education Collaborative

December 22, 2014

8:30 AM Administration Office

### Board Members Present:

Dr. Melinda Boone  
Dr. Barbara Malkas

### Others in Attendance:

Ms. Mary A. Baker, Executive Director  
Ms. Beverly Tefft, Director of Finance & Operations  
Mr. Richard Swanson, Manager, Marcum LLP

Meeting was called to order at 9:55 AM

1. Mr. Swanson presented the draft report of the FY14 independent audit, apologizing that he has not received the final version since sending it for review. The board expressed their displeasure in the fact that Marcum LLP has not met contractual obligations relative to the agreed upon time frame for report submission.
  - a. Motion to accept, and approve CMSEC's Financial Statement Report for year ending June 2014, with no further need for discussion unless there are substantive changes in the final report. The final report should include whether there are any substantive changes to the draft./approved
2. The board presented the Executive Director's Summative Evaluation report with the following ratings: Standard I – Proficient; Standard II – Needs Improvement; Standard III – Family and Community Engagement – Proficient; Standard IV – Needs Improvement, with an overall rating of Needs Improvement. The Executive Director will have the opportunity to review and respond with an addendum at any future point.

Motion to adjourn at 11:00 AM

Minutes submitted by Mary A. Baker, Executive Director