

# Central Massachusetts Collaborative

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Dr. Susan Farrell, Executive Director  
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**Board of Directors Meeting**  
**Thursday, April 13, 2023 at 9:00 A.M.**  
**14 New Bond St., Worcester, MA 01606**

## Meeting Minutes

### Board Members Present:

Michael Lucas, Superintendent of Schools, Oxford Public Schools  
Dr. Rachel H. Monárrez, Superintendent of Schools, Worcester Public Schools  
Monique Pierangeli, Superintendent of Schools, Webster Public Schools

### Also Present:

Dr. Susan Farrell, Executive Director, CMC  
Beverly Tefft, Director of Finance and Operations, CMC  
John LaFleche, Treasurer, CMC

- 1. Superintendent Lucas called the Meeting to Order at 9:02am.**
- 2. Approval of the March 9, 2023 Board of Directors Meeting Minutes**

Superintendent Lucas made a MOTION to approve the March 9, 2023 Board of Directors meeting minutes

Superintendent Monárrez seconds the MOTION.

- 3. Introduction of new Board member Monique Pierangeli**

Dr. Farrell introduced and welcomed recently appointed Webster Superintendent Pierangeli.

- 4. Director of Finance & Operations Report**

- Warrants

Ms. Tefft presented warrants for March 2023. No extraordinary expenses have been incurred.

Ms. Tefft reported that CMC is transitioning from QuickBooks to School ERP Pro.

*The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

b. Financial Statements

Ms. Tefft reviewed the FY23 Year-to-Date Profit and Loss Statement. Reflective of billing through March.

Ms. Tefft reported that expenses currently over budget (classroom equipment, contractual services, substitute teachers and technology) will more than be covered by those currently under budget (legal services, wages and salaries and employee benefits).

Ms Tefft reported that the Collaborative continues to maintain a healthy and robust Balance Sheet. The OPEB Trust balance is close to \$2.6m.

c. Treasurer's Report

Mr. LaFleche presented reconciled bank balances as of 3.31.23.

Mr. LaFleche reported on money market strategies.

Mr. LaFleche reported that an OPEB Trust meeting was held. The committee voted to move funds from MMDT to PARS. The next meeting is scheduled for May 24, 2023.

**5. Executive Director Report**

a. Acceptance of Donations

Dr. Farrell reported that CMC received donations for an Honor Roll Breakfast from the Committee to Elect Sean Rose and a donation of a Dell Computer from Rollstone Bank and Trust. Crescent Studios Photography will be donating senior pictures to all CMC graduating students. Superintendent Monárrez suggested that the Board acknowledge each donation with a formal thank you letter to the donors.

Superintendent Lucas made a MOTION to accept the donations as presented and to send a thank you letter to the donors from the Board.

Superintendent Pierangeli seconds the MOTION.

Dr. Farrell presented the Board with a copy of DESE's annual report acceptance letter.

Dr. Farrell reported that CMC received a STOP School Violence Grant in the amount of \$24,985 from the Department of Homeland Security. The grant will be used to establish a Crisis Prevention Team.

Dr. Farrell was notified that St. Gobain would like to donate baffling for CMC's small gym. Staff from St. Gobain was onsite this month to determine what is needed and is expected to follow up before the end of the school year.

Revive USA staff have begun a volunteer program at Rockdale Recovery High School. Staff from Revive spend one hour per week with students speaking on health, nutrition, exercise and hygiene. After a group discussion on the day's topic, students participate in 30 minutes of exercise that includes stretching and meditation.

Dr. Farrell reported that Nicolas Chavez, from Boy Scout Troop 1 in Boxborough, MA will be completing his Eagle Scout Project here at CMC. Nicolas and his troop will work with CMC staff to implement the Peaceful Playground program.

Dr. Farrell shared that highlights of how CMC is cultivating a safe and healthy learning environment were recently shared with DESE Commissioner Riley through our MOEC regional representative. CMC was highlighted for having a well developed and fully implemented program-wide PBIS system. Students are explicitly taught behavioral expectations for each school setting and are reinforced for meeting their individual established goals. Our PBIS system was recently expanded to include the ride to and from school. CMP and RGA were highlighted for their integration of PBIS into their daily practice.

b. **CMC Census and Staffing Updates**

Dr. Farrell presented the CMC census for March 2023. The census is currently four hundred and forty two (442) students.

CMC has hired four (4) additional staff since the last Board meeting with more positions being filled. CMC is also hiring for next school year.

c. **CMC FY24 Budget Presentation**

Dr. Farrell presented a draft of the FY24 budget. Projected expenses are an increase of 3.4% over FY23.

**6. Member Requests/New Business**

No new business

**7. Executive Session regarding Union Negotiations**

Superintendent Monárrez made a MOTION to enter Executive Session to discuss strategy with respect to collective bargaining (Unit B).

Superintendent Pierangeli seconds the MOTION.

**8. Adjournment**

The meeting adjourned at 9:49am.