

Central Massachusetts Collaborative

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Dr. Susan Farrell, Executive Director
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Board of Directors Meeting
Thursday, January 12, 2023 at 9:00 A.M.
14 New Bond St., Worcester, MA 01606

Meeting Minutes

Board Members Present via Zoom:

Dr. Ruthann Goguen, Ed.D., Superintendent of Schools, Webster Public Schools
Michael Lucas, Superintendent of Schools, Oxford Public Schools
Dr. Rachel H. Monárrez, Superintendent of Schools, Worcester Public Schools

Also Present: Dr. Susan Farrell, Executive Director, CMC
Beverly Tefft, Director of Finance and Operations, CMC
John LaFleche, Treasurer, CMC

- 1. Superintendent Goguen called the meeting to order at 9:04 a.m.**
- 2. Approval of the November 10, 2022 Board of Directors Meeting Minutes (voting item)**

Superintendent Monárrez made a MOTION to approve the November 10, 2022 Board of Directors meeting minutes.

Superintendent Goguen seconds the MOTION.

- 3. Executive Session regarding Union Negotiations**

At 9:08am Superintendent Goguen made a MOTION to enter Executive Session to discuss strategy with respect to collective bargaining (Units A and C) if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares

Superintendent Lucas seconds the MOTION.

- 4. Re-enter Open Session**

Re-entered open session at 9:11 a.m.

- 5. Unit C Contract (voting item)**

Superintendent Monárrez made a MOTION to approve the Unit C Contract.

Superintendent Lucas seconds the MOTION.

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

6. Director of Finance & Operations Report

a. Warrants:

Ms. Tefft presented the warrants for November 2022 and December 2022

b. Financial Statements @ 12.31.22:

Ms. Tefft reviewed the FY23 Year-to-Date Profit and Loss Statement for the period ending December 31, 2022. Revenue is reflective of billing through December 31, 2022.

The FY23 vs FY22 Comparative Balance Sheet @ December 31, 2022 was presented.

Retro pay for Unit C is expected to be paid in early February.

c. Treasurer's Report:

Mr. LaFleche presented the Board with a Reconciled Bank Balance report for December. Mr LaFleche reported a significant increase in interest since moving the OPEB to MMBT.

7. Executive Director Report

a. Acceptance of Donations (voting item)

Dr. Farrell presented the Board with three donations; a donation of \$60.00 from Ready Set Pizza to use for student supplies, a donation of \$365 dollars from The Marine Corps to cover expenses incurred while assisting the Marines with their annual Toys for Tots and a donation of clothing worth ~\$250 dollars from Andy's Attic.

Superintendent Goguen made a MOTION to approve the Donations.

Superintendent Lucas seconds the MOTION.

b. CMC Census and Staffing Updates

Dr. Farrell presented the CMC Census for November and December. Dr. Farrell compared FY22 to FY23. There is only a twenty-two (22) student difference in enrollment compared to this time last year.

Dr. Farrell presented the staffing report. There has been an increase in applicants and new hires. Forty-four (44) open positions remain. Fifteen (15) Instructional assistant positions are in the Thrive program. Dr. Farrell proposed a new job classification for Certified Nursing Assistants. This new position would support the personal care needs of students freeing up teachers and instructional assistants to focus on the academic needs of students. When not needed for personal care, the CNAs would assist in the classroom in the same capacity as an IA. The CNAs would be part of Unit C and would be on the same salary schedule as instructional assistants. Positions posted for THRIVE would be filled by either CNAs or IAs based on the needs of each classroom.

Superintendent Goguen made a MOTION to approve the CNA job classification.

Superintendent Lucas seconds the MOTION.

c. CMC Program Updates

Dr. Farrell reported the Comprehensive Program Review (CPR) process of English Language Learners was completed in November and CMC has been found to be in full compliance for this portion of our review. Our Special Education and Civil Rights CPR is scheduled to occur in May.

Dr. Farrell reported on a new bus initiative called “Rate your Ride”. Training and packets with all necessary materials needed to implement this new program were given to the WPS transportation company. The packet included an explanation of the program, the rubric for rating the ride and the Rate Your Ride form to be completed at the end of each bus ride. The Driver fills out the report every day and submits the report to the transportation department. Program Directors review reports in a shared drive and note how they addressed any problem behavior. The transportation department has reported that this program has helped reduce the number and severity of incidents on buses.

Dr. Farrell reported that CMC is looking to expand wrap-around services to strengthen family resources and family training. Grants are being pursued to help with these costs and the costs associated with improving school safety at each of our buildings.

8. Member Requests/New Business

No member requests.

The board discussed the format for next month’s meeting and agreed that the meeting would be held in person..

9. Adjournment

Superintendent Goguen made a MOTION to adjourn the meeting.

Superintendent Lucas seconds the MOTION.

The meeting adjourned at 9:26am