

Central Massachusetts Special Education Collaborative

November 14, 2012

8:30 AM Administration Office

Board Members:

Present: Ms. Joan Dio

Dr. Melinda Boone

Dr. Barbara Malkas

Meeting began at 8:40 AM

Reviewed and discussed items on agenda:

1. Minutes September 12, 2012 meeting (voting item)
 - Motion to accept meeting minutes
 - Motion passed
2. Financial report given by Erin McNamara-Director of Finance
 - Review of CMSEC financial statement
 - Request to authorize the transfer of funds for the purpose of offsetting cost increases for FY 13
 - Motion to authorize passed
 - Board request; Director of Finance will keep them informed of when CMSEC starts drawing down on funds
3. Executive Directors Report
 - Invitation given to Worcester and Webster to visit Boston and/or Brockton recovery high schools along with a school committee member
 - Draft of Annual Report review/ report will be ready for approval for December meeting
 - Request for the following information to be included on report: identify location of each site, graphs with gender, ethnicity, grade level, graduation plans, # students transitioning back to home schools
 - Review of school capacity
 - HLC 15 open slots (various grade levels)
 - CMP17 open slots
 - CMA at capacity
 - RGA 3 open slots
4. Member Requests/New Business
 - None
5. Executive Session began at 9:30 am

Meeting adjourned at 10:00 AM

Minutes submitted by Jo Ann Sivazlian, Office Manager