

## Central Massachusetts Special Education Collaborative

October 10, 2012

8:30 AM Administration Office

Board Members:

Present: Ms. Joan Dio

Dr. Melinda Boone

Dr. Barbara Malkas

Meeting began at 9:30 AM

Reviewed and discussed items on agenda:

1. Minutes September 12, 2012 meeting (voting item)
  - Motion to accept meeting minutes
  - Motion passed
2. Financial report given by Erin McNamara-Director of Finance
  - The Board was presented with the CMSEC profit/loss statement
  - Request to transfer funds for the purpose of offsetting cost increases held for November meeting
  - Actuarial study presented
3. Executive Directors Report
  - Lowe's Heroes, employees from Leominster/Westborough locations, completed a re-do of the playground at 100 Hartwell St., West Boylston new library shelving and have started a re-do of the green house and "secret" garden
  - Ch. 43 regulations are available for public comment until the end of November
  - Its Learning, a learning platform, has offered free memberships to CMSEC for professional development and trainings
  - Virtual Learning services are being reviewed
4. Member Requests/New Business
  - Review of timeline to meet obligation for the completion of annual report and independent audit to be posted by January 1, 2013

Meeting adjourned at 10:00 AM

Minutes submitted by Jo Ann Sivazlian, Office Manager