

Central Massachusetts Special Education Collaborative

April 16, 2013 (rescheduled)
10:00 AM Administration Office

Board Members:

Present: Ms. Joan Dio
Dr. Melinda Boone
Dr. Barbara Malkas
Brian Allen-CFO, Worcester Public Schools

Meeting began at 10:25 AM

Reviewed and discussed items on agenda:

1. Minutes March 26, 2012 meeting
 - Motion to accept meeting minutes
 - approved
2. Director of Finance Report- Erin McNamara, Director of Finance
 - Review of surplus balance from “Statement of Fund Balance Activity”
 - Discussion included a review of the response from current and former employees in regard to the social security buyback
 - The Business Office completed all filings in regard to the social security buyback
 - Dr. Boone asked what CMSEC would expect from the fund balance surplus and was told approximately \$1.2 million dollars which could help with building repair costs
 - Motion: That the tuition credits be provided to member districts at the same level as FY 13 from the fund balance
 - Approved
 - Motion: To approve FY 14 budget for a total of \$12,542,622
 - Approved
3. Executive Director’s Report
 - Quarterly Update given to Board-Worcester will present on 5/2/13 to school committee, Webster will present on 5/7/13 to school committee
 - Search for new Executive Director discussed
 - Posted Worcester Telegram & Gazette 4/7/13
 - Posted on MASC web site 4/9/13
 - Posted on CMSEC web site 4/10/13
 - Posted Boston Globe 4/14/13
 - Job description for Executive Director presented to Board
 - The interview process will begin on 5/20/13 with a review of applications
 - Interviews will be held on 5/29, 5/31
4. Member Requests/New Business
 - None

Motion to adjourn at 11:35 AM

Minutes submitted by Jo Ann Sivazlian, Office Manager