

Central Massachusetts Special Education Collaborative

August 30, 2013

8:30 AM Administration Office

Board Members Present:

Dr. Melinda Boone

Dr. Barbara Malkas

Others in attendance:

Ms. Joan Dio, Executive Director

Meeting began at 8:50 AM

Reviewed and discussed items on agenda:

1. Review of July 10 meeting minutes
 - Motion to accept minutes/ approved
2. Update on Executive Director Search
 - The Board announced the 2 candidates for the position of Executive Director for the CMSEC:
 - a. Kirsten Balboni
 - b. Mary Baker
 - A short biography of each candidate will be posted on the CMSEC website effective immediately
3. Establish Board Meeting Schedule for 2013-2014
 - The Board agreed to meet every second Wednesday of the month at 9:00 AM. Meeting dates are as follows: 9/11/13, 10/9/13, 11/13/13, 12/11/13, 1/8/14, 2/12/14, 3/12/14, 4/9/14, 5/14/14, 6/11/14
4. Elect Chair of Board
 - Dr. Malkas made a motion for Dr. Boone to continue as Chairman for the 2013-2014 academic year; Dr. Boone accepted
5. Review and Approve New Hires
 - Motion to approve the CMSEC Personnel Report/approved (list attached)
6. New member business/requests
 - None
 - Motion to adjourn at 9:09 AM

Minutes submitted by Jo Ann M. Sivazlian, Office Manager