



# Central Massachusetts

## SPECIAL EDUCATION COLLABORATIVE

### Board of Directors Meeting Minutes January 18, 2017

Board Members Present: Ms. Maureen Binienda  
Mr. Richard Lind

Others Present: Mr. Michael Tempesta, Executive Director  
Ms. Beverly Tefft, Director of Finance and Operations  
Mr. Joseph Michelbeck, Treasurer  
Mr. Michael Kelly, RGA Director  
Ms. Jessica Pitsillides, HLC Director  
Ms. Lisa Roberts, WDS Director  
Ms. Jean Lindquist-Grady, Clinical Services

The meeting was called to order at 11:15 am

**1. Approval of November 17, 2016 Board of Directors meeting minutes**

MOTION by Mr. Lind, SECONDED by Ms. Binienda to approve the November 17, 2016 Board of Directors meeting minutes.

**2. Director of Finance & Operations Report**

**A. FY17 YTD P&L at December 31, 2016**

FY17 YTD P&L was distributed in the Board package. Ms. Tefft reported that revenue is above what was budgeted due to 11 additional out of district students. She mentioned that FY18 budget meetings were held with directors and that all programs need to reserve purchases for the remainder of the year.

**B. FY17 Balance Sheet at December 31, 2016**

The balance sheet as of December 31, 2016 was distributed in the Board package.

- C. Warrants #1617-10 (November 11, 2016), #1617-11 (November 25, 2016)  
Warrants #1617-12 (December 9, 2016), #1617-13 (December 23, 2016)

The above warrants were signed by Board members.

**3. Executive Director Report**

A. Update on CMC and Liberty Property Building Timeline

Mr. Tempesta shared the new CMC logo created by Peter Reynolds. He also shared the updated floor plans and photos for New Bond Street and updated the progress on the 190 Fremont build out.

B. FY18 CMC Budget Priorities

The first Finance Committee meeting was held on January 12, 2017. Discussion took place regarding bringing Worcester Instructional Assistants and Clinicians to the Collaborative along with no more WPS Itinerants. This will be discussed further at the next Finance Committee meeting.

C. New CMC 6-12 Class Schedule

Mr. Tempesta reviewed the proposed common schedule for all 6-12 programs at CMSEC. The schedule will allow for more student opportunities, an expansion of offerings including vocational classes and a consolidation of staffing.

F. LEAP Presentation

Mr. Tempesta reported that CMC did LEAP presentation at the Webster Public Schools PD Day on January 17, 2017.

G. BoSTEM/MaSTEM Fab at School PD with CMC Partners The Reynolds Center/FableVision

Mr. Tempesta reported that the dates for this professional development are March 7th and March 8th in Dedham. Nelson Place and Webster Middle School are attending along with CMC staff and the training includes materials that teachers will be able to integrate into the classroom with students immediately.

H. Acceptance of Donations

MOTION by Mr. Lind, SECONDED by Ms. Binienda to accept the following donations as read by Mr. Tempesta: \$150 donation for WDS from Philip and Laura Peters, \$200 donation for

HLC Literacy Committee, books from Adria Lazur, \$50 donation for ART Supplies for Rockdale Recovery High School from The kathleen Bush Revocable Trust, \$50 donation for Art Supplies for Rockdale Recovery High School from Jennifer Bush, \$50 donation for Art Supplies for Rockdale Recovery High School from Philip and Nancy Reilly and \$500 donation for Hartwell Learning Center from Harvard Pilgrim Health Care.

MOTION by Mr. Lind, SECONDED by Ms. Binienda to accept the following Donors Choose project funding as presented by Mr. Tempesta: \$989 donation for 3 Doodler Educational Bundle for McKeon Woodward Day School and \$781.34 donation for Students Get Their Fitness On for McKeon Woodward Day School.

**5. Motion to adjourn**

MOTION by Mr. Lind, SECONDED by Ms. Binienda at 12:24 pm to enter into Executive Session According to M.G.L. Ch. 30A, Section 21, Subsection 2, for the purpose of conducting strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel.

**6. Return to Open Session at 12:37 pm**

Minutes submitted by Joni Larsen, Assistant to the Executive Director.