



The Board of Directors of the Central MA Special Education Collaborative will meet
Wednesday, May 9, 2018 at 12:00 PM at the Lobby Conference Room at
14 New Bond St., Worcester, MA 01606
Meeting Agenda

Board Members Present: Ms. Maureen Binienda, Chair
Ms. Ruthann Goguen

Others Present: Mr. Michael Tempesta, Executive Director
Ms. Beverly Tefft, Finance Director
Mr. Joseph Meichelbeck, Treasurer
Ms. Kay Seale

The meeting was called to order at by Superintendent Binienda at 2:15 PM.

1. **Approval of the April 12, 2018 Board of Directors meeting minutes (voting item)**
 - a. Superintendent Binienda makes a MOTION to approve the minutes. Superintendent Goguen seconds the MOTION.
2. **Director of Finance and Operations Report**
 - a. **FY18 Audit Engagement Letter: Pavento, Ratcliffe, Renzi & Co. LLC (voting item)**
 - i. Superintendent Binienda makes a MOTION to approve the letter.
 - b. **FY18 YTD P&L @ 4.30.18**
 - i. Last meeting, Ms. Tefft projected a \$100,000 loss. There is now a \$133,000 loss due to unexpected bills, invoices without POs.
 - ii. BICO & MMS backed out of their technology service contracts.
 - iii. Telephone expense is over by \$7,000
 - iv. Office equipment is over by \$30,000
 - v. Surplus cash used for expenses - encumbered POs from the building project. Expenses that were ordered in FY17 but not paid until FY18.
 - c. **FY18 B/S @ 4.30.18**
 - d. **Treasurer Update: OPEB next steps**
 - i. Review of the updated OPEB Liability Trust documents.
 - ii. Minimum number of people for a board is five. Maximum is thirteen.
 - iii. There's currently \$950,000 in trust.
 - iv. Superintendent Goguen makes a MOTION to accept the document. Superintendent Binienda seconds the MOTION.
 - v. Superintendent Goguen suggests that the members of the OPEB board draft a charter and outline positions on an annual basis.
 - e. **Warrants**
3. **Executive Director Report**

- a. **Budget Discussion; vote or schedule date for emergency budget meeting (voting item)**
 - i. Mr. Tempesta reviews the historical budget document. The document details the economic hardship that CMC has been under that are a direct result of the 20 Rockdale Lease created for the Rockdale Recovery High School in 2014.
 - ii. Conversation resumes about breaking the Rockdale lease due to the loss per year as well as the the four more favorable leases that are at "Market Value" in the Worcester area that have been negotiated during the last two years (all of these are about five to seven dollars less per square foot than the 20 Rockdale lease. Ms. Tefft will provide Superintendent Binienda with the Profit & Loss for the Recovery High School for the past few years.
 - iii. Emergency meeting to be scheduled before the next Board of Directors Meeting.
 - b. **THRIVE Program joint research project/presentation with Assumption College**
 - i. Tabled until the next meeting.
 - c. **Summer School Transportation Update**
 - d. **CMC Board Membership for FY19; Wachusett Regional School District Discussion**
 - e. **Acceptance of Donations (voting item)**
 - i. Superintendent Binienda makes a MOTION to accept the grant/donation from Walmart for the Rockdale Recovery High School. Superintendent Goguen seconds the MOTION.
- 4. Member Requests / New Business**
- 5. Request to enter Executive Session according to M.G.L. Ch. 30A, Section 21, Subsection 2, for the purpose of conducting strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel.**

**Superintendent Binienda makes a MOTION to adjourn the meeting at 2:56 PM.
Superintendent Goguen seconds the MOTION.**

The matters listed are those reasonably anticipated by the Chair that may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.