



The Board of Directors of the Central MA Special Education Collaborative will meet
Tuesday, April 12, 2018 at 11:30 AM at the Lobby Conference Room at
14 New Bond St., Worcester, MA 01606
Meeting Agenda

Board Members Present: Ms. Maureen Binienda, Chair
Ms. Ruthann Goguen

Others Present: Mr. Michael Tempesta, Executive Director
Ms. Beverly Tefft
Ms. Ann Ortiz, Ms. MaryEllen McGorry, Ms. Jessica Pitsillides, Mr.
Michael Kelly

The meeting was called to order at 11:21 AM.

1. **Approval of the March 27, 2018 Board of Directors meeting minutes (voting item)**
 - **Superintendent Goguen made a MOTION to approve. Superintendent Binienda seconded the motion.**
2. **Director of Finance & Operations Report**
 - **FY18 YTD P&L @ 3.31.18**
 - i. At last month's meeting, we froze spending. Ms. Tefft projected expenses and revenue from now until the end of the year. (See P&L Budget vs. Actual Draft document)
 - ii. This year, \$579,655 was budgeted from surplus funds to cover the budgeted deficit from Recovery High School. Surplus funds have not been used yet, so we are not truly under budget. Last year, (FY17) the loss was higher.
 - iii. Mr. Tempesta stated we currently have 88 out of district tuitions. Tuitions are projected to be around \$3.2 million by the end of the year.
 - iv. Superintendent Goguen asks, "Can we break the Rockdale lease?" Discussion about breaking the lease ensues with Mr. Tempesta, Ms. Tefft, Supt Goguen and Supt Binienda, regarding challenging the lease because it exceeds fair market value (over \$30 per square foot, triple net; when our other three recent leases avge closer to \$22 per square foot triple net.) The market value of Rockdale lease is significantly higher than the subsequent leases at 190 Fremont, 14 Rockdale, and now 121 Higgins. These leases happened after the 20 Rockdale lease (during Executive Director Baker, Chair Melinda Boone and Webster Superintendent Barbara Malkas' tenure) The discussion ends with the points that:
 1. We're unlikely to be successful in breaking the lease.
 2. More tuitions are necessary to counteract the deficit.

- v. With the year-to-date expenses, along with anticipated/encumbered funds for the remainder of the year, adding the surplus funds for Recovery back in, our overall all loss for the year is projected to be \$100,000
 - vi. As of today, we have received all of the utility bills for New Bond. The encumbrances for the remainder of the year has been included.
 - vii. As of June 30, 2017 we had \$2.6 million in surplus. It's now at \$2.1 million (due to \$523,113 in FY17 encumbrances charged to FY18).
 1. The loss at the end of the year will come from this fund.
 2. The \$300,000 designated for furniture & equipment at the new 121 Higgins site will come from this fund.
 3. \$350,000 for the FY19 Recovery High School break-even (best it has been because they are not at 20 Rockdale this year).
 4. Ms. Tefft will provide an analysis going back to FY11 of the surplus fund at the next meeting, which is May 9, 2018 at 9:30.
- FY18 B/S @ 3.31.18
 - FY19 Budget (see Executive Director Report)
 - Warrants
 - i. March was a 3 warrant month. Nothing unusual or unexpected was paid during the month of March.
 - OPEB committee will be moving forward over the next couple of months.

3. Executive Director Report

- Budget Presentation; Programming changes and impacts
 - i. Positions added
 - ii. Positions transferred
 - iii. Positions cut
 - iv. Superintendents Binienda and Goguen question the impact and safety of reducing Hartwell Classrooms by 2 total classrooms (one assessment classroom is being taken over by the Worcester Public Schools ACT Program.
 - v. Superintendent Binienda asks if we stayed status quo, and added people after we increase tuitions, would we be able to keep current budget and pay for everyone? Both Executive Director Tempesta and Business Manager Beverly Tefft confirm that "No, this is not possible to happen, and that the difference of these two actions would be substantial. It is also what the BOD has agreed to years ago to close the gap via the 6 year growth and expansion project with 14 New Bond this year..
 - vi. The Board directed redo budget as a zero enrollment growth/zero ODD Tuition growth budget
- CMC Sustainability; Program Capacity and Revenue Growth
 - i. Tabled until next meeting upon review of the zero (ODD tuition growth, zero additional Worcester Public Schools Assessment (capped at 2.3 %; \$319,144.00)
- Create a Building Rental Revolving Account (**voting item**)
 - i. Superintendent Goguen makes a MOTION to allow Mr. Tempesta to create a Building Rental Revolving Account. Superintendent Binienda seconded the MOTION.
- Executive Director's Goals 2018 and 2019; CMC 2016-2019 Strategic Plan Goals

- i. Goals are tabled until the next meeting because Superintendent Binienda is going to send Mr. Tempesta a different set of forms.
 - ii. Superintendent Goguen makes a suggestion to move the Strategic Plan Goals to the June next meeting.
- Acceptance of Donations (**voting item**)
 - i. Superintendent Goguen makes a MOTION to accept the donation from DonorsChoose.org to Mrs. Rogozenski. Superintendent Binienda seconded the MOTION.

4. Member Requests / New Business

- 5. Request to enter Executive Session according to M.G.L. Ch. 30A, Section 21, Subsection 2, for the purpose of conducting strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel.**

Superintendent Goguen makes a MOTION to adjourn at 1:01 PM.
Superintendent Binienda seconded the motion.