



**Central Massachusetts Collaborative
Board of Directors Meeting
Friday, March 1, 2019, at 2:30 p.m.
14 New Bond Street, Worcester, MA 01606**

Meeting Minutes

Board Members present: Maureen Binienda, Chair, Worcester Superintendent of Schools
Ruthann Goguen, Webster Superintendent of Schools

Also Present: Michael Tempesta, Executive Director, CMC
Beverly Tefft, Director of Finance, CMC
Brian Allen, Chief Financial and Operations Officer, Worcester Public Schools
Kay Seale, Manager of Special Education & Intervention Services, Worcester Public Schools
Monique Pierangeli, Business Manager, Webster Public Schools
Dr. Jean Lindquist-Grady, Clinical Director, CMC
Dan Smachetti, Program Director, Central MA Prep
Jessica Pitsillides, Program Director, Hartwell Learning Center
Michael Kelly, Program Director, Robert H. Goddard Academy

Superintendent Binienda called the meeting to order at 3:20 p.m.

1. Approval of the January 25, 2019 Board of Directors meeting minutes (voting item)

Superintendent Goguen made a MOTION to approve the January 25, 2019 meeting minutes.

Superintendent Binienda seconds the MOTION.

2. Director of Finance & Operations Reports

a. FY19 Projected year-end balance

Mrs. Tefft summarized revenues and expenses for the time period ending February 28, 2019.

b. FY19 B/S @ 02.28.19

Mrs. Tefft presented the FY19 balance sheet as of 02.28.19 and a comparative balance sheet to the FY19. Mrs. Tefft shared that CMC's Health Insurance is a 2% decrease for 2019-2020 enrollment period.

3. Executive Director Report

- Vote on Updated CMC Collaborative Agreement (voting item)
The Board tabled the discussion to the next board meeting
- Proposed CMC Program Rates for FY20 (voting item)

Superintendent Goguen made a MOTION to approve the FY 2019-2020 Non-Member Tuitions rates provided below as submitted by the finance subcommittee.

CMC Program	2019-2020 Non-Member Tuition Rates
CMA	\$52,000
CMP	\$52,000
HLC	\$54,000
RGA	\$52,000
THRIVE	\$72,000

Superintendent Binienda seconds the MOTION.

- Discussion of FY20 budget priorities/focus of budget reduction for March 28 board meeting
Mr. Tempesta will include Dan Martin, from the May Institute on the March 28, 2019, board meeting agenda.
- Acceptance of Donations (voting item)
The Board tabled the discussion to the next board meeting.

4. Member Requests / New Business

Mr. Tempesta requested the board's approval to hire an instructional assistant for the THRIVE program, the program is running under the required staff, Mr. Tempesta is concerned that it could be a safety issue for students and staff.

Superintendent Goguen does not support any additional headcount at CMC at this time, need to look at the administration first.

Ms. Seale did agree that the THRIVE Program is running under the required staff, and could be a safety issue for students and staff.

Superintendent Goguen made a MOTION to approve one additional FTE Instructional Assistant to be hired for the THRIVE Program.

Superintendent Binienda seconds the MOTION.

Mr. Tempesta provided the board a copy of a letter submitted by the DESE in regards to the FY18 Annual Independent Audit Report. Mr. Tempesta has continued working on the recommendations for the action items requested in the audit and will respond to the DESE with the actions that CMC is taking no later than March 13, 2019.

Superintendent Goguen requested a copy of the letter to DESE.

The next monthly board meeting will be held on Thursday, March 28, 2019, at 8:30 a.m., at CMC, 14 New Bond Street, Worcester, MA.

5. Adjournment

Superintendent Goguen made a MOTION to adjourn.
Superintendent Binienda seconds the MOTION.

The meeting adjourned at 3:50 p.m.

Respectfully submitted,
Joanna Bilotta