



**Central Massachusetts Collaborative  
Board of Directors Meeting  
Thursday, May 30, 2019, at 2:30 p.m.  
14 New Bond Street, Worcester, MA 01606**

*Meeting Minutes*

Board Members present:       Maureen Binienda, Chair, Superintendent, Worcester Public Schools  
  Ruthann Petrino-Goguen, Superintendent, Webster Public Schools

Also Present:                    Michael Tempesta, Executive Director, CMC  
  Susan Farrell, Executive Director, CMC  
  Beverly Tefft, Director of Finance, CMC  
  Jessica Pitsillides, Program Director, Hartwell Learning Center  
  Elizabeth Pinzino, Program Director, THRIVE

Superintendent Binienda called the meeting to order at 2:44 p.m.

**1. Approval of the May 23, 2019 Board of Directors meeting minutes (voting item)**

Superintendent Goguen made a MOTION to approve the May 23, 2019, Board of Directors meeting minutes.

Superintendent Binienda seconds the MOTION.

**2. Executive Director Report**

- Discussion of FY20 Budget Reductions

Mr. Tempesta recapped the list of recommended reductions provided by the program leaders that was presented to the board at the last meeting and recommended going ahead with these reductions with the understanding that incoming Executive Director Farrell is able to have flexibility with future reductions or adding new staff as enrollment or program needs change over the next few months as she assesses staffing and program needs. Superintendent Goguen stated she will approve the FY20 budget that Mr. Tempesta recommends. Superintendent Goguen further expressed that Mrs. Farrell has the support of the board as she is learning and working with the program leaders and completing reviews of the programs to identify and implement any opportunities for restructuring.

Superintendent Binienda stated that the board is not looking to lay off staff, there might be a different job position or title for some staff such as the possibilities of a Curriculum Director or a Special Education Director.

Mrs. Farrell shared that she had meetings with each program leader at the New Bond location today and believes that the directors understand what needs to take place within the collaborative. They have the knowledge of the collaborative and feel very comfortable doing so. The directors are ready to do the work. Superintendent Goguen reconfirmed that the collaborative needs to be sustainable. Mrs. Farrell agreed and is ready to both reallocate funding and take a fresh look at things to can gain efficiency. This process also has to take into consideration who our students are and build the programs based on the populations of the students we have.

Superintendent Binienda made a MOTION to approve the FY20 recommended budget based on the following reduction in force:

Clinicians, share RGA Clinician	\$58,335
Webster Clinician	\$35,000
New Bond Culinary Teacher	\$84,493
Custodial Vocational Instructor	\$40,800
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Culinary Instructional Assistant	\$30,404
New Bond PE Teacher	\$52,126
New Bond Technology Aide	\$31,212
HLC/THRIVE, Art Teacher,	\$77,439
RGA Assistant Director	\$81,934
Salary Attrition	\$130,000
Employee Salary Adjustment	\$8,078
Surplus Fund to Balance the Budget	\$127,721
Payroll Tax adjustments	\$14,397

Superintendent Goguen seconds the MOTION.

Mrs. Pitsillides requested to discuss the Thursdays half-day professional development at CMC.

Mrs. Farrell spoke with the directors concerning the Thursday professional development and requested that CMC maintain one Thursday a month. She will work with the program leaders to provide data analysis and have a specific plan.

Superintendent Binienda explained that it is a finance issue with busing and the parents have shared that it is an inconvenience for the parents.

Superintendent Goguen informed the board that currently, Thursday professional development days are not organized, there is no common plan for professional development.

Mrs. Farrell advised she will provide the board with a professional development proposal for CMC.

Superintendent Binienda shared that Brian Allen had Meet with Mr. Hanna regarding the lease at Rockdale Street and Mr. Hanna has proposed \$23.00 per square foot, with a ten-year extension.

**3. Member Requests / New Business**

The next board meeting will be held on Thursday, June 6, at 9:00 a.m., at CMC, 14 New Bond Street, Worcester, MA.

**4. Adjournment**

Superintendent Goguen made a MOTION to adjourn.  
Superintendent Binienda seconds the MOTION.

The meeting adjourned at 3:13 p.m.

Respectfully submitted,  
Joanna Bilotta