



**Central Massachusetts Collaborative  
Board of Directors Meeting  
Wednesday, March 13, 2019, at 8:30 a.m.  
14 New Bond Street, Worcester, MA 01606**

*Meeting Minutes*

Board Members present:       Maureen Binienda, Chair, Worcester Superintendent of Schools  
  Ruthann Goguen, Webster Superintendent of Schools

Also Present:                     Michael Tempesta, Executive Director, CMC Collaborative  
  Beverly Tefft, Director of Finance, CMC Collaborative

**1. Call the Meeting to Order in Open Session**

Superintendent Binienda called the meeting to order at 8:46 a.m.

**2. Board Discussion of Central Massachusetts Collaborative, Executive Directors Contract**

Mr. Tempesta provided the board a letter of his intent not to extend his employee contract effective June 30, 2019.

**3. Executive Session**

The Chairperson recommends the Board enter into Executive Session to conduct a strategy session in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel. Holding these discussions in open session may have a detrimental effect on the Boards' negotiations position.

The Board will return to an open session.

Superintendent Goguen seconds the MOTION.

The Board entered into executive session at 8:51 a.m.

The Board returned to open session at 9:18 a.m.

**4. Board discussion of CMC, Executive Directors contract**

Mr. Tempesta presented the board with the revised employment verification letter.

Superintendent Binienda made a MOTION to sign the amended employment verification letter.

Superintendent Goguen seconds the MOTION.

Superintendent Goguen made a MOTION to accept Mr. Tempesta's letter of intent not to extend his Executive Director employment contract with CMC effective June 30, 2019, or at the board's discretion based on the transition process. If the transition is completed before June 30, 2019, Mr. Tempesta would be permitted to appropriate his sick days towards that June 30, 2019 date, not vacations days. The board will provide acceptance of resignation letter to Mr. Tempesta within the next week.

Superintendent Binienda seconds the MOTION.

Superintendent Goguen asked Mrs. Tefft to provide the previous Executive Director job description to the board to review and will post the updated job description on SchoolSpring, MASS, MASC.

Superintendent Goguen discussed the Board's expectations of working a full day, every day, with a comprehensive focus on the reorganization of CMC. The board also asked that if Mr. Tempesta was not going to be in the office or needed to leave early that he inform the board.

Mr. Tempesta provided the board with a copy of his responses to the DESE on the FY18 Annual Audit action items.

Superintendent Goguen questioned the OPEB for FY20, put in a line to fund OPEB, it is not a choice it has to be funded.

Mrs. Tefft stated that the OPEB has not been funded in her tenure at CMC.

The Board wants to complete the budget and come to resolution pertaining to the deficit before the transition. The central office has less staff than the programs do. The audit has presented positions needed in the business office for the last four prior years.

Superintendent Goguen asked where the policies for the collaborative are and if there is a capitalization policy?

Mrs. Tefft explained she follows MGL Chapter 30B strickly, will provide the policy at the next board meeting.

All CMC procurements need to be handled and approved by Ms. Tefft and all information should be on file in the business office, that all falls under MGL Chapter 30B.

Mr. Tempesta explained that in FY18 there were a couple of items not compliant with chapter 30B with the new building at New Bond Street.

The Board inquired on the status of the CMC debit card?

Mrs. Teft explained that there is only one debit card that is locked up in the business office and there is a sign-out sheet.

Superintendent Goguen made a MOTION to eliminate any and all debit/cards associated with CMC.

Superintendent Binienda seconds the MOTION.

Superintendent Goguen made a motion to accept the informational information being submitted to the DESE pertaining to the FY18 Annual Audit with the submitted changes.

Superintendent Binienda seconds the MOTION.

Mr. Tempesta shared that he has sent the updated member and non-member per pupil rate language for the Collaborative agreement to the DESE and the board can discuss at the March 29, 2019 board meeting.

Mr. Tempesta addressed the \$113.75 million and that he is backing out the increase that Mr. Allen was suggesting and discussing at the last finance meeting.

Superintendent Goguen asked that the new non-member rates be posted on the website.

Mrs. Tefft advised she will send the board members the new voted non-member tuition rates and post the rates on the website.

Superintendent Binienda requested that Mr. Allen, Ms. Pierangeli, and Mrs. Tefft meet and come up with the budget recommendation prior to the March 29, 2019 meeting.

## **5. Adjournment**

Superintendent Goguen made a MOTION to adjourn.

Superintendent Binienda seconds the MOTION.

The meeting adjourned at 10:01 a.m.

Respectfully submitted,  
Joanna Bilotta