



**Central Massachusetts Collaborative
Board of Directors Meeting
Friday, January 25, 2019, at 11:00 a.m.
14 New Bond Street, Worcester, MA 01606**

Meeting Minutes

Board Members present: Maureen Binienda, Chair, Worcester Superintendent of Schools
Ruthann Goguen, Webster Superintendent of Schools

Also Present: Michael Tempesta, Executive Director, CMC Collaborative
Beverly Tefft, Director of Finance, CMC Collaborative
Joseph Meichelbeck, Treasurer, CMC Collaborative
Brian Allen, Chief Financial and Operations Officer, WPS
Kay Seal, Manager of Special Education & Intervention
Services Worcester Public Schools
Monique Pierangeli, Business Manager, Webster Public Schools
Evelyn Marrone, Woodward Day School Rockdale

Superintendent Binienda called the meeting to order at 11:35 a.m.

- 1. Approval of the December 18, 2018 Board of Directors meeting minutes (voting item)**
Superintendent Goguen made a MOTION to approve the December 18, 2018 meeting minutes.

Superintendent Binienda seconds the MOTION.

- 2. Director of Finance & Operations Reports**

- a. FY19 YTD P&L @ 12.31.18

Mrs. Tefft summarized revenues and expenses for the time period ending December 31, 2018. Mrs. Tefft spoke to the variances in revenues and expenditures to budget and prior year for the same time period.

- b. FY19 B/S @ 11.30.18

Mrs. Tefft presented the FY19 balance sheet as of 12.31.18 and a comparative balance sheet to the FY18. Mrs. Tefft shared that CMC's health Insurance has a 2% decrease for 2019-2020 enrollment period.

Mrs. Tefft presented the Rockdale Recovery High School requested four-year

historical data operating costs. The Rockdale Recovery High School, which began four years ago under the direction of CMC Executive Director Mary Baker has lost a total of (1,170,953.22)

c. Warrants

Mrs. Tefft provided the December 7, 2018 warrant #1819-12 and December 21, 2018 warrant #1819-13 for board signature.

3. Executive Director Report

- Vote on Updated CMC Collaborative Agreement (voting item)
The committee tabled the discussion to the next board meeting
- Program Review Process and Discussions of all Programs with Mr. Tempesta and Kay Seale
Mr. Tempesta shared that Ms. Seale, Ms. Baris, and Dan Martin will be meeting and conducting program reviews in each program at 14 New Bond Street.
- Proposed CMC Program rates for FY20: Oxford still pays Non-Member rate until FY21 (voting item) The Committee tabled the discussion to the next board meeting
- Acceptance of Donations (voting item)
Superintendent Goguen made a MOTION to accept the donation from DonorsChoose.org to Ms. Erickson's classroom project, "Earth without Art is Just Eh" in the amount of \$356.52.

Superintendent Binienda Seconds the MOTION.

Superintendent Goguen made a MOTION to accept the donation from Harvard Pilgrim Community Spirit 9/11 Mini-Grant in the amount of \$250.00 to Hartwell Learning Center from Bernard Leger.

Superintendent Binienda Seconds the MOTION.

Superintendent Goguen made a MOTION to accept the donation from Harvard Pilgrim Community Spirit 9/11 Mini-Grant in the amount of \$250.00 to Hartwell Learning Center from Harris Hardy.

Superintendent Binienda Seconds the MOTION.

4. Member Requests / New Business

There were no new member requests or any new business discussed by the board.

The next monthly board meeting will be held on Friday, March 1, 2019, at 2:30 p.m., at CMC, 14 New Bond Street, Worcester, MA.

5. Adjournment

Superintendent Goguen made a MOTION to adjourn.
Superintendent Binienda seconds the MOTION.

The meeting adjourned at 12:15 p.m.

Respectfully submitted,
Joanna Bilotta